Kingdom Recruitment

Privacy Policy

1. Introduction

Andrew Kilgour Pty Ltd ABN 32 312 244 903 trading as Kingdom Recruitment (“we”, “us”, “our”) is committed to protecting your privacy and complying with the Privacy Act 1988 (Cth) and the Australian Privacy Principles (APPs). This policy explains how we collect, use, store, and disclose your personal information.

2. What Personal Information We Collect

We may collect:

- Names, addresses, phone numbers, email addresses
- Payment details (if applicable)
- Website usage data, cookies, analytics information
- Any other information you provide to us directly

3. How We Collect Personal Information

We collect information when you:

- Use our website or submit online forms
- Contact us by phone, email, or in person
- Make purchases or bookings
- Interact with our digital platforms (cookies, analytics)

4. Why We Collect Personal Information

We collect your information to:

- Provide products or services
- Process payments and manage accounts
- Communicate with you
- Improve our website and customer experience
- Meet legal and regulatory obligations

5. Disclosure of Personal Information

We may disclose your information to:

- Service providers (IT, payment processors, marketing tools)
- Professional advisers
- Government authorities where required by law

We will not sell your personal information.

6. Storage and Security

We store information securely using physical, electronic, and managerial safeguards to protect against misuse, interference, loss, and unauthorised access.

7. Access and Correction

You may request access to, or correction of, your personal information by contacting us. We will respond within a reasonable timeframe.

8. Complaints

If you believe your privacy has been breached, contact us using the details below. We will investigate and respond. If you are not satisfied, you may contact the Office of the Australian Information Commissioner (OAIC).

9. Overseas Disclosure

If we disclose personal information outside Australia, we will take reasonable steps to ensure the recipient complies with the APPs.

10. Cookies and Tracking

Our website may use cookies and similar technologies for analytics, functionality, and marketing. You may adjust your browser settings to disable cookies.

11. Contact Us

Kingdom Recruitment
Sunnybank, QLD Australia 4109
info@kingdomconsulting.net.au

12. Updates to This Policy

This policy may be updated periodically. The latest version will always be available on our website.

13. Date Last Updated

24th October 2026